

WALKER MEMORIAL LIBRARY
BOARD MEETING

November 16, 2017

4:00pm – Library Local History Room

PRESENT: Judith Reidman, Jerre Bryant, Jane Cote, Roy Leighton, Fran Fritzsche-Jensen, William Hilton, Christine Latini, Alice Persons, and Rebecca Albert.

ABSENT: Marian Peterson, Dawn Levesque

Call to Order The meeting was called to order at 4:00.

Approval of Minutes of the Last Meeting The minutes were distributed electronically, Christine Latini made a motion to accept the minutes as presented; Jane Cote seconded the motion. Rebecca asked that Enica Davis and Alice Persons names be corrected. Motion passed with corrections.

Library Director's Report

- A. Rebecca started a list of items needed for the LHR/ GR and things that need to be done. There was a long discussion regarding the rooms. Fran and Marian were looking into local furniture company that might be interested in helping with a design if we bought some furniture from them. Jerre Bryant recommended that we have a collective plan before contacting them. He also stated that we could collaborate with the Historical Society and the City Clerk's office, for housing the information the community is looking for regarding local history.
- B. The purchase of a new computer system, Useful, as a capital improvement project was approved by city council. Christine asked where the money would be coming from to pay for the Useful Computer System? Rebecca said it was coming from the City-Wide Fund Balance.
- C. Jerre Bryant confirmed that the tenants of the building next door do not have any parking spots. However, Rebecca has witnessed them parking in the spots that are specifically designated Library only. Rebecca reported to Phil Hebert of the Police Department and he said he spoke to them.

Unfinished Business

- A. Rebecca stated that the contract with BSC Cleaning Company is a list of items that they do and that dusting is not one of them listed in our contract. It was recommended that on the next cleaning contract that dusting be listed as an item .
- B, C, D Rebecca had no report to give on the Reconfiguration of the Circulation Desk, Outside Sign Repairs needed or the status of the new logo.
- E. Judith is concerned that the Friends of the Library, a non profit, has not filed with the IRS in time again this year. Rebecca said they were meeting tonight and hope that they discuss it with the new treasurer, Regina.

New Business

- A. Judith would like to invite all to her house on December 21, 2017 for the next meeting for an end of the year holiday gathering.

Next Meeting: December 21, 2017