

WALKER MEMORIAL LIBRARY
BOARD MEETING AGENDA
AUGUST 15, 2019
4:00 – Westbrook Room

1. Call to Order
2. Welcome to Rosemary
3. Information for Rosemary regarding the Board of Regents and Trustees Library Responsibilities
4. Approval of Minutes of July Meeting
5. Director's Report
 - a. Library Monthly Statistics
 - b. Library Departments - Monthly Report
 - c. Library Departments – Meetings Attended
 - d. Library – General Status Updates
6. Unfinished Business
 - a. Status of library hours
 - i. Daily hours of operation
 - ii. Opening on Saturdays?
 - b. Status of library staffing
 - i. Youth Services Librarian position opening
 - ii. Addition of library subs and volunteers?
 - c. Update on FY2020 budget
 - d. Update on upgrading library's network (cabling, data ports etc)
 - e. Update on Bibliocommons acquisition project for library's OPAC
 - f. Update on upgrading library to RFID technology
 - g. Update on utilizing Baker & Taylor for item processing
 - h. Update on granite sign/building lettering
 - i. Update on CDBG grant for storm windows
 - j. Update on library copier/printer upgrade
 - k. Update on painting and carpet replacement
 - l. Update on special account monies
 - m. Update on walkway to the Dentist's parking lot
7. New Business
 - a. Public use furniture needs to be replaced
 - i. Youth Services has broken chairs that need to be replaced
 - ii. Adult Services has chairs that have bad body odor smells (fecal scent)
 - b. 1st floor Event Space needs to begin process of being emptied out and cleaned
 - c. Laptop Loan policy and Public Internet Access, Computer Use, and Safety Policy needs to be voted on and approved
 - d. LibraryAware marketing platform is going to be purchased for the library
 - e. Website needs to be modified to remove Kara from all site.
 - f. Website needs to be modified to remove Julie as Historical Curator. We have no Historical Curator
 - g. Trash Barrels Maintenance.
8. Public Comment
9. Adjournment

Next meeting: September 19, 2019