

WALKER MEMORIAL LIBRARY
BOARD MEETING AGENDA
September 26, 2019
5:00 – Westbrook Room

1. Call to Order
2. Approval of Minutes of August Meeting
3. Director's Report
4. Unfinished Business
 - a. Status of library staffing-on call subs, Regular Adult Service Technician, Regular Technology Assistant, Volunteers and Youth Services Librarian position opening;
 - b. Update on upgrading library's network (cabling, data ports etc.);
 - c. Update on Biblio Commons acquisition project for library's OPAC
 - d. Update on upgrading library to RFID technology;
 - e. Update on utilizing Baker & Taylor for item processing;
 - f. Update on granite sign/building lettering;
 - g. Update on CDBG grant for storm windows;
 - h. Update on library copier/printer upgrade;
 - i. Status of Replacement Windows 7 Staff Computers;
 - j. Update on painting and carpet replacement;
 - k. Update on walkway to the Dentist's parking lot;
 - l. Update on Furniture Replacement for
 - i. Youth Services
 - ii. Adult Services;
 - m. 1st floor Event Space process needs finalization as to be emptied, cleaned, and tables and chairs set up;
 - n. Laptop Loan policy and Public Internet Access, Computer Use, and Safety Policy needs to be voted on and approved;
 - o. Status of Purchase of Library Aware marketing platform;
 - p. Maintenance of Trash Barrels;
 - q. Library Staff Job Descriptions;
 - r. Status of HVAC Air Quality Issues;
 - s. Status of Staff Area Closet Reorganization; and
 - t. Status of Circulation Desk Upgrade.
5. New Business
6. Public Comment
7. Executive Session
8. Adjournment

Next meeting: October 17, 2019